

# EXSUM

April 1, 2020  
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**Subject: “Medical Readiness Skills Sustainment (MRSS),” Defense Health Agency  
Multi-Service Regulation, Working Group Charter**

1. **Executive Issues:**

- The Joint Trauma System (JTS) is tasked with publishing a Defense Health Agency Procedural Instruction (DHA-PI) in support of the Joint Requirements Oversight Council memorandum (JROCM) Task 16.
- Pursuant to the guidance provided by the DHA Publication Systems Office (PSO) “Detailed Next Steps Process and Checklist,” Stage 0 is Charter Work Group (WG), and the “WG begins drafting publication.”
- The Director, DHA, formally tasked Service and Joint Staff subject matter experts on January 6, 2020, to form a MRSS WG.

2. **Discussion:**

- The MRSS WG kick off meeting commenced on March 4, 2020.
- WG members agreed that based on the JROCM requirements the DHA-PI would be better drafted as a DHA sponsored Multi-Service Regulation, this plan of action was approved by PSO.
- The draft charter was sent out to the WG participants for input, no objections noted and all recommended edits were incorporated.
- List of WG Members at TAB B.

3. **Recommendation:**

- That the Assistant Director, Combat Support, sign the charter at TAB A.

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